



# Leicestershire Police

## Business Continuity Policy

Policy Owner:

Department Responsible:

Chief Officer Approval:

Date of Next Review:

**This policy has been reviewed against APP and all relevant procedures.**

Moved to APP:

Rationale:

**This document has been produced in conjunction with the Leicestershire Police Legislative Compliance Pack**

### Review Log

Date	Minor / Major / No change	Section	Author
January 2013	Rewritten Policy	All	Insp Malloy
February 2014	Minor	All	Insp Malloy
February 2017	No change	None	Laura Saunders
October 2018	Minor	All	Peter Coogan
April 2019	Major	All	Kim Jebson-Hambly
Sept 2020	Minor	All	Matt Jones
Sept 2021	Minor	Review frequency changes to every 2 years	Matt Jones
January 2024	Minor	Aims, Benchmarking and monitoring	Matt Jones

## 1. Statement

Leicestershire Police will make sure that it uses Business Continuity Management (BCM) to ensure that we continue to deliver the following 7 priorities in the event of a disruption.

- Receive and Respond to Emergency Calls
- Inform and Reassure our Communities
- Secure and Protect Public and Staff
- Control Major / Critical Incidents
- Manage Operational Information and Intelligence

- Investigate Crime
- Manage Custody and Critical Case Progression

We will ensure that our departments have business continuity plans in place which identify how they will respond to and recover from disruptive incidents.

## **2. Aims**

The aims of this policy are to:

- Continue to provide an effective service to the public even when we are faced with disruptive events.
- Ensure that the likelihood of these events and their impact is minimised through proactively identifying risks and taking appropriate actions to improve our resilience.
- Ensure that we comply with our statutory obligations under the Civil Contingencies Act (2004)
- Maintain excellent systems for business continuity management meeting the requirements of ISO 22301

## **3. Scope**

This policy deals with provision of our Priority Activities following a disruptive incident. It does not deal with the event leading to this point as other policies and procedures apply.

## **4. Legal Basis**

The Civil Contingencies Act (2004) places a duty on Police Forces to have a comprehensive framework of risk management and business continuity planning in place.

## **5. Benchmarking & Monitoring**

BCM for the Force will be benchmarked against the latest Business Continuity Institute's 'Good Practice Guidelines' as well as the guidance provided by ISO 22301. Strategic direction and governance will be provided by the Strategic Organisational Risk Board (SORB) chaired by the Deputy Chief Constable. Representatives from the OPCC and Directorates form part of this board.

Each Directorate will have a BC single point of contact. The Force also has a department with SSD, the Safety, Sustainability and Risk Unit, with a remit to advise the organisation on business continuity management.

This Policy is supported by the Business Continuity Procedure and both will be reviewed every 2 years by the Safety, Sustainability and Risk Unit and will be ratified by SORB.

## **6. Associated Procedures**

Business Continuity Procedure; Risk Management Procedure